

**Directions overleaf.**

<b>Self-employed person</b>	Self-employed person's surname		Given names	
	Title or occupation		Personal identity code	
	Self-employed person's address	Postcode	Post office	
	Self-employed person's telephone number			
<b>Business</b>	Name of business as per the Trade Register			Business ID
	The company's address		Postcode	Post office
	The company's telephone number	Line of business		TyEL insurance number
<b>Position of self-employed person</b>	Self-employed person is <input type="checkbox"/> business or tradesperson <input type="checkbox"/> member of owner's family <input type="checkbox"/> partner in a partnership <input type="checkbox"/> responsible partner in limited partnership <input type="checkbox"/> shareholder in limited company			
	The self-employed person's duties in the business		Ownership interest in limited company of shares	% of voting powers
<b>Other partners and shareholders</b>	Names and personal identity codes or Business ID's of other responsible partners or shareholders		Ownership interest in limited company of shares	% of voting powers
			%	%
			%	%
			%	%
<b>Activity to be insured and justification of annual earned income</b>	Date of establishment under YEL day   month   year	Turnover, EUR/year (estimate)	Number of employees in addition to the self-employed person	Highest salary paid to an employee, EUR/month
	Employed in the business <input type="checkbox"/> full-time <input type="checkbox"/> part-time	Average number of working hours per week	Business is done <input type="checkbox"/> year-round <input type="checkbox"/> part-year	Working months per year
	Reason for exceptional working hours or months and main occupation of part-time entrepreneur			Place of assessment
	Self-employed person <input type="checkbox"/> is fit for work <input type="checkbox"/> has reduced working capacity <input type="checkbox"/> is receiving/applying for disability pension or corresponding benefit		From which institution?	From which date
	<b>Self-employed person's own report of current earnings forming the basis for pension. See directions overleaf and of the Finnish Centre for Pensions (ETK).</b>		<b>Annual earned income, EUR/year</b>	
<input type="checkbox"/> To the self-employed person (details under Self-empl. person)		<input type="checkbox"/> To the business (details under "Business")		
<input type="checkbox"/> To some other address (name and address)/ E-invoice address, operator and EDI-code, if you want an e-invoice				
According to terms and conditions of insurance, at least one half of the maturity months must be before August		The contribution is paid in <input type="checkbox"/> 1 instalment <input type="checkbox"/> 3 instalments <input type="checkbox"/> 6 instalments <input type="checkbox"/> 2 instalments <input type="checkbox"/> 4 instalments <input type="checkbox"/> 12 instalments		
Months of maturity of contributions				
<b>Additional information</b>				
<b>Signature</b>	Date and the self-employed person's signature			
<b>Sales contact information</b>	Agent's company		Basic client code in agent's company	
	Agent's name		Personal identity code	
	Name of person or organization dealing with the client (if other than the agent)		Personal identity code	
	Company with which the client's accident insurance was taken out		The client has been informed of the effect of the YEL income on the pension provision as well as on <input type="checkbox"/> sickness, maternity, paternity and parental benefits from Kela <input type="checkbox"/> unemployment benefits for the self-employed <input type="checkbox"/> receiving part-time pension	

## DIRECTIONS

### Self-employed person

The Self-Employed Person's Pensions Act (YEL) is applied to people in gainful employment, aged 18-68 and resident in Finland. However, the person in question must not be working under an employment contract. The citizenship of the said person is immaterial. The law also applies to part-time work and, under certain conditions, to members of the self-employed person's family if they work in the same business.

However, this Act does not apply to

- self-employment that has not continued for at least four months after the month the self-employed person reached the age of 18
- a person whose annual earned YEL income remains under the lower limit prescribed by the Act. The valid amounts can be found at [www.ilmarinen.fi](http://www.ilmarinen.fi)
- gainful employment that entitles the self-employed person to a pension under some other act or public pension regulation
- self-employment that has started or continued after the self-employed person has claimed old-age pension under a statutory earnings-related pension act

A self-employed person whose income remains under the lower limit mentioned above, can apply for a voluntary YEL insurance. A voluntary insurance can not be admitted retroactively.

### Effect of company ownership on the insurance

Tradespersons and owners of a private business that work in the firm are always considered self-employed persons under the YEL. Assisting family members who are not employed by the self-employed person also come under the YEL scheme.

YEL is also applied to partners in a general partnership who work in the business. Responsible partners working in a limited partnership are always considered as self-employed persons. Silent partners do not come under the YEL but shall be insured under the TyEL scheme, if they work in the company and get paid for their work.

A person with a leading position in a limited company comes under YEL if he/she either alone or jointly with family members living in the same household owns more than 50% of the company's share capital or if the number of voting rights owned by him/her alone or together with a member of his/her family is more than half of the voting rights of all the shares.

A family member is defined as the self-employed person's spouse or somebody who permanently lives in the same household as the self-employed person and is related to that person or his/her spouse as a direct descendant or in the ascending line. Sisters or brothers, for example, are not considered family members as defined by the YEL.

### Annual earned income, justification

The self-employed person's own proposal for the value of his/her annual work input shall be given here. The YEL income should correspond to the wage or salary that would be payable to a similarly skilled person doing the work of the self-employed person. The YEL income is neither linked directly to the profitability of the business, nor to the actual salaries taken from the business, but is assessed on the basis of the work input of the self-employed person. If the self-employed has several lines of business, the income is calculated on the basis of the work input from all business activities together. The income is assessed as yearly income even when the business activity has commenced mid-year. The contributions charged accord with the period of validity of the insurance.

The YEL income is confirmed on the basis of the information received about the self-employed person's business. To assist in the determination of the income, instructions drawn up by the Finnish Centre for Pensions (ETK) in cooperation with the various organizations of the self-employed are used. The instructions can be read on the Internet at [www.etk.fi](http://www.etk.fi).

The self-employed person's work input is assessed on the basis of, among other things, the number of employees, the wage paid to an employee and the turnover. Part-time nature of the work, or a reduced working capacity may be reasons for a lower income. If the insurance is applied retroactively, and if the self-employed person's work input has differed during the previous years from the present one, a separate explanation shall be given under "Additional information" or in a separate appendix.

### Effect of the YEL income on the self-employed person's pension and other social security

The self-employed person's pension is based on the YEL income during the entire period of self-employment. It is therefore important to maintain the YEL income at a level that corresponds to the work input. The amount of income can be amended by giving a written notification of the new income and an explanation for the change. Any change in the reported income can only become effective from the date the notification for change is received.

Having an income that reaches a certain minimum limit is a requirement for a self-employed person to obtain a part-time pension. The daily sickness allowance paid by the Social Insurance Institution (Kela) for a self-employed person is calculated on the basis of the YEL income. The actual income may no longer be put forward to Kela as the so-called six months' income, but instead the previous six months' YEL income will be applied.

The YEL income must reach the minimum earned income defined annually by the unemployment fund. If the YEL income for the two preceding years before the unemployment is lower than this the self-employed person is not regarded as being engaged in full-time self-employment, and upon becoming unemployed he/she will not be able to receive earnings-related daily allowance from the unemployment fund (a member of the fund), nor will he/she be paid the basic daily allowance by Kela.

### Additional information

Additional information e.g. on the YEL income can be provided under "Additional information" or in a separate appendix. Further details about pension insurance for the self-employed can be obtained from Ilmarinen brochures, from the Internet at [www.ilmarinen.fi](http://www.ilmarinen.fi) or by telephone, 010 284 3714.

### Insurance service on the Internet

Ilmarinen has an Internet-based service for handling insurance, which can be used, for example, to:

- estimate the effects of changes in the YEL income on the insurance payment and the future pension
- estimate the effects of a flexible YEL premium payment on the insurance payment and the future pension
- apply for a YEL income change and a YEL flexible premium payment
- pay YEL payments
- make a payments agreement on due premiums
- print out a certificate over the paid premiums or that the premiums have been paid, print out a certificate of the YEL income or a certificate of the validity of the insurance.

You can log in to the free-of-charge Internet service at [www.ilmarinen.fi](http://www.ilmarinen.fi), by using your bank network ID. The link is available only on the Finnish and Swedish pages.